

**From:** [Theresa Okeefe](#)  
**To:** [Joe Behar](#); [Barbara D'Amico](#); [John Higham](#); [Kathleen Benuen](#); [Mary Edmonds](#); [Cull, Barbara L.](#); [Harvey, Brian](#); [Downey, Claudia](#); [Andrew, Lyla](#); [Fry, Wally](#); [Lundrigan, Wanda](#); [Shayne McDonald](#); [Tammy Drew](#); [Jack Penashue](#); [Marcel Ashini](#); [Wendy White](#)  
**Subject:** minutes september 5, 2013 RE: NL TRIPARTITE FRAMEWORK (EPFA) (DRAFT)  
**Date:** Tuesday, October 15, 2013 10:12:00 AM  
**Attachments:** [minutesconference\\_2013sept2013.docx](#)

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Please see minutes from our September 5 conference call. If you have any additions or corrections please let me know. Sorry for the delay.

Theresa

From: Joe Behar [<mailto:Joe.Behar@aadnc-aadnc.gc.ca>]  
Sent: October-12-13 1:00 PM  
To: Barbara D'Amico; John Higham; Theresa O'Keefe; Kathleen Benuen; Mary Edmonds; Barbara Cull; Brian Harvey; Claudia Downey; Lyla Andrew; Wally Fry; Wanda Lundrigan; Shayne McDonald; Tammy Drew; Jack Penashue; Marcel Ashini; Wendy White  
Subject: NL TRIPARTITE FRAMEWORK (EPFA) (DRAFT)

Folks, I am sending out the latest copy of the tripartite framework document ahead of our meeting this coming Thursday in St. John's. I believe I sent this out earlier; I have not made any subsequent changes. You will see there are one or two sections that require some of you to contribute wording, but these are not many nor extensive. Let me know if you want me to input any further changes or additions prior to Wednesday, and I'll endeavour to do so.

I'll also endeavour to send out an agenda for our meeting, which I believe will take place at the same spot we have met previously (Brian: can you confirm the room and address?).

Thanks, and see you all soon.

Joe Behar

**Child, Youth and Family Services (CYFS) meetings:  
Enhanced Prevention Focused Approach (EPFA)  
September 5, 2013 – Conference Call**

Attendees:

Joe Behar  
Barbara D'Amico  
Theresa O'Keefe  
Wendy White  
John Higham  
Marcel Ashini  
Kathleen Benuen  
Lyla Andrew  
Wally Fry  
Claudia Downey  
Barbara Cull  
Wanda Lundrigan

Chair: Joe Behar (AANDC)

Notetaker: Theresa O'Keefe (MFN)

Minutes from last conference call August 15 reviewed and adopted.

1. TP Framework

- Joe Behar circulated prior to conference call a draft section for the Tripartite Agreement describing the intent and practice of EPFA: what was envisioned and how it can work.
- Province circulated prior to conference call definitions of the various aspects of CYFS under provincial legislation, so that language can be used consistently and role and responsibilities better understood.
- Joe Behar noted that in previous conference call we were moving along with the TA but we were a little off track in everyone's understanding and comfort level in the way programs are to be funded and delivered under the new EPFA.
- It was identified that there needed to be further clarification around the accountability framework, roles and responsibilities as it was important that all parties have comfort with the intent and the wording in the final Tripartite agreement.
- To provide further clarification, Barb D'Amico (AANDC Ottawa) participated in conference call to review accountability framework, roles and responsibilities.
- She went through a step by step process of how the framework is developed along with the budgeting process.

- Barb D'Amico noted that the funding arrangement does not have to be specified in the TA; however, from the federal perspective: federal funding for the totality of CFS programming – protection and prevention – would, from AANDC's perspective, flow to one recipient.
- The recipient would then be responsible for provision of those CFS services, in whatever way was acceptable to both the province and the First Nation.
- John Higham requested clarification that the TA can move ahead and funding flow can be decided after.
- Discussion around who is responsible for doing the business plans as process moves forward.
- Discussion around whether TA needs section on period for reviewing - yearly. Barb D'Amico noted this can be added to TA if all parties agreed to have this included

**ACTION:** Barb D'Amico will provide more information to Joe Behar as more detail is needed on the accountability section pertaining to public accountability and what already exists in this area to be included in the TA.

**ACTION:** Joe Behar will make the agreed upon changes to the TA and circulate for feedback to all parties.

## 2. Finalization of Draft TP Framework

- Discussion around changing wording in TA to reflect consensus of group which involved title, responsibility of AANDC and to add separate section on current funding arrangements
- It was agreed that current funding arrangements for the Innu and Mi'awpukek need to be added to the TA.
- AANDC section needs to have changes around delegated agency and what this means.

**ACTION:** Joe Behar is holding the pen on the working draft of the TP Framework, so that any changes or additions are consistently applied. Joe will make the recommended changes based on today's discussion and circulate to all parties for feedback.

**ACTION:** Theresa O'Keefe will review section for Mi'awpukek funding arrangement for MCFS and send to Joe Behar.

## Data collection and reconciliation

- Theresa O'Keefe noted that they are working with Todd Day and Wally Fry on the numbers for MCFS program and this is still being worked on since cumulative data is not collated under the existing client referral management system (CRMS)
- All parties (AANDC, Province, Innu and Mi'awpukek) will have to work on pulling data so it can be applied to a costing model to determine costing for the Innu and Mi'awpukek.

Funding agreements will be specific to each group based on the respective costing model and business plan

- This information will have to be brought forward for the face to face meeting in St. John's.

Next Steps:

- Joe Behar to solicit group for possible dates for face to face meeting in St. John's; and set up accordingly.
- Joe Behar will circulate changes to TA to group quickly to get feedback
- Joe will maintain master copy of TP agreement