

From: Wendy White
To: [Andrew Lyla](#); [Marcel Ashini](#); [Joe Behar](#); [Kathlene Benuen](#); [Cull, Barbara L.](#); [Downey, Claudia](#); [Tammy A. Drew](#); [Mary Jane Edmonds](#); [Harvey, Brian](#); [John Higham](#); [Shayne](#); [Theresa Okeefe](#); [Jack Penashue](#); [Lili Zwart](#)
Subject: Record of decisions - August 1st/updated contact list
Date: Thursday, August 8, 2013 1:19:00 PM
Attachments: [REDACTED]

Hi everyone,

Please find attached the minutes for the August 1st conference call and an updated contact list for the EPFA working group.

If you find any glaring omissions or errors in the minutes, please let me know. I tried to be concise but capture the important points during the call.

Thanks,

Wendy White
CYFS Transition Coordinator
Innu Round Table Secretariat
P.O. Box 160
Sheshatshiu, NL
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[REDACTED]

**Enhanced Prevention Focused Approach
Working Group Contact List**

Name/Title	Phone	Email
Lyla Andrew CYFS Innu Zone Manager	[REDACTED]	[REDACTED]
Marcel Ashini IRT Secretariat Assistant Director	[REDACTED]	[REDACTED]
Joe Behar AANDC Manager - Child & Family Services Program	[REDACTED]	[REDACTED]
Kathleen Benuen MIFN Director - Health Commission	[REDACTED]	[REDACTED]
Barbara Cull CYFS Assistant Deputy Minister - Service Delivery & Regional Operations	[REDACTED]	[REDACTED]
Claudia Downey Aboriginal & Intergovernmental Affairs - Policy Analyst	[REDACTED]	[REDACTED]
Tammy Drew MFN General Manager	[REDACTED]	[REDACTED]

<p>Mary Jane Edmonds MIFN Band Council</p>		<p>[REDACTED]</p>
<p>Brian Harvey Aboriginal and Intergovernmental Affairs - Director</p>	<p>[REDACTED]</p>	<p>[REDACTED]</p>
<p>John Higham Chignecto - Consultant</p>	<p>[REDACTED]</p>	<p>[REDACTED]</p>
<p>Shayne McDonald MFN Director - Justice</p>	<p>[REDACTED]</p>	<p>[REDACTED]</p>
<p>Theresa O'Keefe MFN Director - Health & Social Services</p>	<p>[REDACTED]</p>	<p>[REDACTED]</p>
<p>Jack Penashue SIFN Social Health Director</p>	<p>[REDACTED]</p>	<p>[REDACTED]</p>
<p>Wendy White IRT Secretariat CYFS Transition Coordinator</p>	<p>[REDACTED]</p>	<p>[REDACTED]</p>
<p>Lili Zwart AANDC Senior Policy Analyst</p>	<p>[REDACTED]</p>	<p>[REDACTED]</p>

**Record of decisions
Child, Youth and Family Services (CYFS) meetings:
Enhanced Prevention Focused Approach (EPFA)
August 1, 2013 – Conference Call**

Attendees:

Lilly Zwart
Joe Behar
Barbara Cull
Theresa O'Keefe
Tammy Drew
Wendy White
Brian Harvey
John Higham
Lyla Andrew
Marcel Ashini

Chair: Theresa O'Keefe (MFN)
Notetaker: Wendy White (SIFN)

Minutes from July 11th and 18th reviewed and adopted.

1. Confirmation of Working Group Membership - Innu

Marcel Ashini (Assistant Director -- Innu Round Table Secretariat) confirmed as working group member. Innu working group membership confirmed and completed.

In addition, Lyla Andrew (Innu Zone Manager –CYFS) has also joined the working group.

This is the first working group meeting for Marcel and Lyla.

ACTION: Wendy White to complete an updated working group contact list and circulate to all members

2. Financial support for tripartite process: logistics – Who will handle the reimbursements? How and when to disburse payments?

Joe Behar reported AANDC confirmed funds have been secured for meeting costs on EFPA work. However, a funding recipient is necessary to manage same. AANDC can flow the funds but cannot directly pay it.

Possible funding recipients discussed. Marcel Ashini recommended the Innu Round Table (IRT) Secretariat be the funding recipient for both the Innu and MFN who agreed with same.

ACTION: Wendy White to provide a contact person to MFN so they can to submit travel claims to the IRT Secretariat.

There was further discussion on AANDC assisting with IRT's non-travel budget. CYFS also confirmed all of operations grant is being used so no funds would be available to the IRT Secretariat from the province. Joe requested more information on the financial amount/cost of what the IRT Secretariat is seeking.

ACTION: Marcel Ashini/Steve Joudry to clarify budget required for non-travel purposes and inform Joe re: same.

3. Funding options: Federal government

Joe described 3 different ways funding can flow for the EPFA model:

- Central administration agency which can disperse funds to both the Innu and MFN
- 2 separate funding agreements for the Innu and MFN
- province (CYFS) would enter into funding relationships with the Innu and MFN

Further to this, Joe clarified that 2 separate Innu funding agreements for Sheshathsiu and Natuashish is not feasible. Marcel responded the IRT Secretariat would be responsible for the funding agreement for both Innu communities of Sheshatshiu and Natuashish.

Discussion of service delivery model followed with 2 possibilities:

- Agency with full delegation that would be responsible for both prevention and protection
- Entity which would enter into a service agreement with CYFS to purchase prevention and protection services

Lyla distinguished between protection services and in care/custody.

Clarity is also needed between prevention and protection. AANDC indicated protection includes children in care.

Theresa wondered if the prevention and protection definitions could be referenced in the framework document wondered but could be captured in more detail in the costing model.

There was further discussion of possibility of each First Nation providing their own definition of prevention.

Theresa explained the previous Child, Youth and Family Services Act contained a prevention clause and on which their current funding agreement is based on. Despite the new Child and Protection Act, the MFN is still doing prevention as outlined in the previous Act.

ACTION: No decision made on the funding model but it will be outlined in the business plan.

4. Data provision update: Federal and Provincial governments

Joe Behar, Barbara Cull and MFN had recently forwarded data collection to Wendy White. However, Wendy was not able to compile the data due to time constraints and that not all data collection has been completed. It was suggested to use data only up to March 31, 2013 that Wendy's synopsis should capture benchmarks/baselines. Data synopsis to be discussed during next conference call.

ACTION: Wendy White will forward AANDC data provision to all working group members

ACTION: Wendy White will continue to receive data and complete synopsis and distribute to working group before next conference call scheduled for August 15th.

ACTION: Marcel will obtain the most recent population data for the Innu.

5. Tripartite Framework document:

- Accountability Framework
- Roles and responsibilities

John Higham had distributed draft of accountability and roles and responsibilities to working group members.

There was discussion if business goals are needed in the framework or just the business plan. Joe recommended business goals be mentioned in the framework document but they be explained in greater detail in the business plan.

Working group discussed John's draft and provided feedback. The 3 Core priorities suggested by the Innu were also discussed. Due to time constraints, each party's roles and responsibilities could not be discussed. Joe suggested further review of John's draft of accountabilities draft is also necessary.

ACTION: Joe Behar will rework draft and circulate to working group for comments/feedback before August 15th conference call.

ACTION: Working group members to review CORE priorities suggested by the Innu, accountability draft and each party's roles and responsibilities before August 15th conference call.

6. Next Steps

Conference call scheduled for August 15th from 1 – 3 pm (Atlantic time) and 1:30 – 3:30 pm (Newfoundland time).

ACTION: Joe will arrange conference call logistics and inform working group members.

ACTION: Wendy will distribute minutes of August 1st conference call to working group.