



**DRAFT AGENDA**  
**CYFS Meeting – February 23<sup>rd</sup>, 2016**  
**Hotel North2, Goose Bay, NL**

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Introductions	1:00 pm
Current CYFS Statistics (NL/CYFS)	1:15
Working Relationship Agreement	1:30
- CLSW work update	
- Handbook - Training	
- Review and next steps	
Placement Resources Planning	2:00
- Draft Framework Proposal	
- Innu Model of Care	
- Priorities in Sheshatshiu – Proposal for Group Home and options for other level 4 facilities	
- Priorities in Natuashish – Placement Options Planning	
Conclusions/Next Steps	2:45

NL/CYFS Vonne Udrick  
709-729-1049

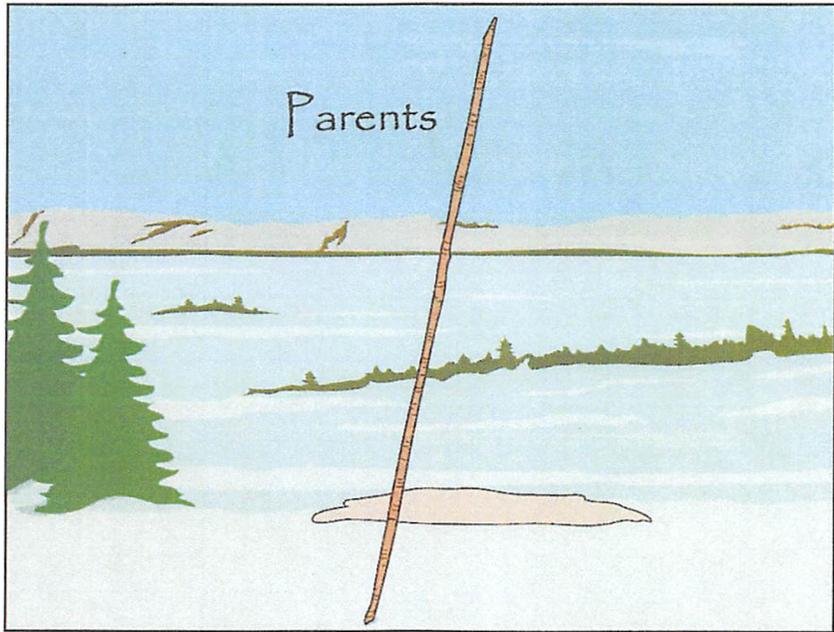
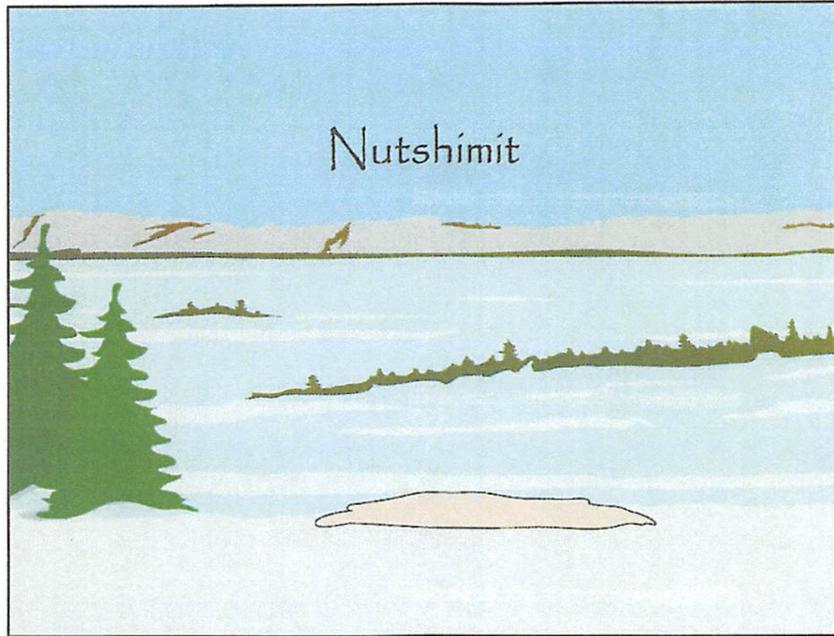
22/02/2016

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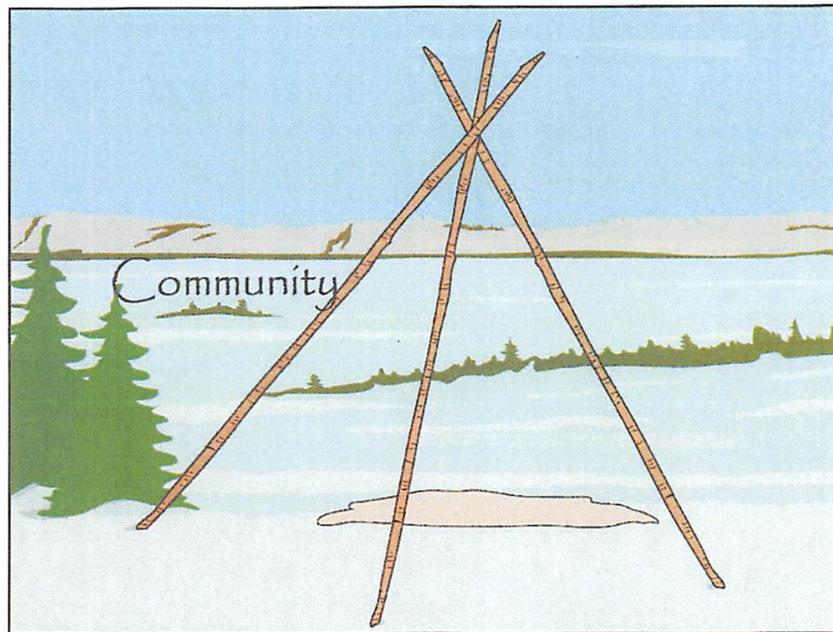
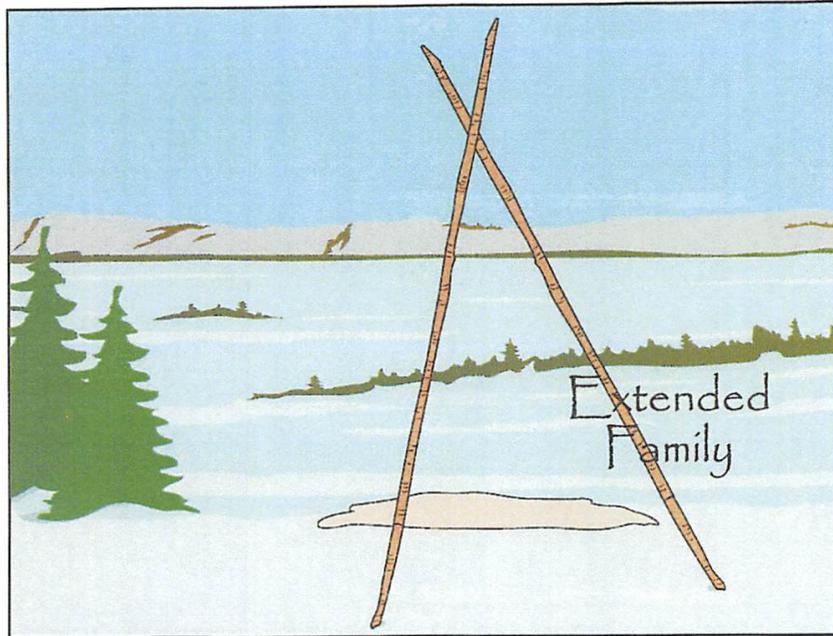
*An Innu Care Model*



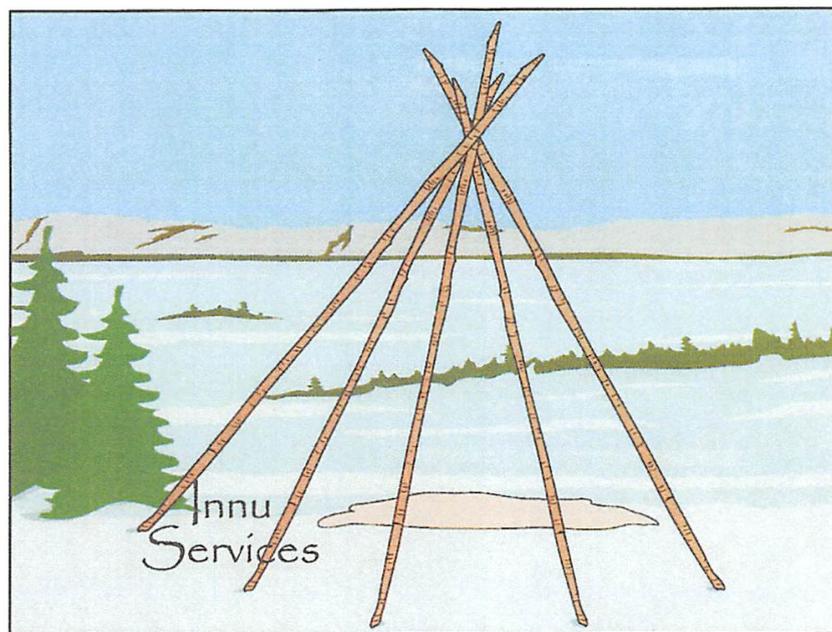
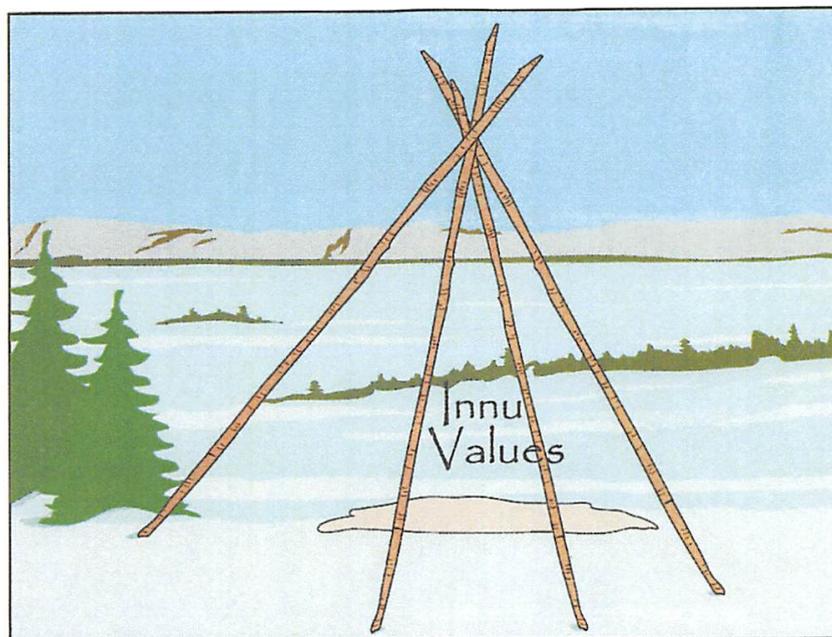
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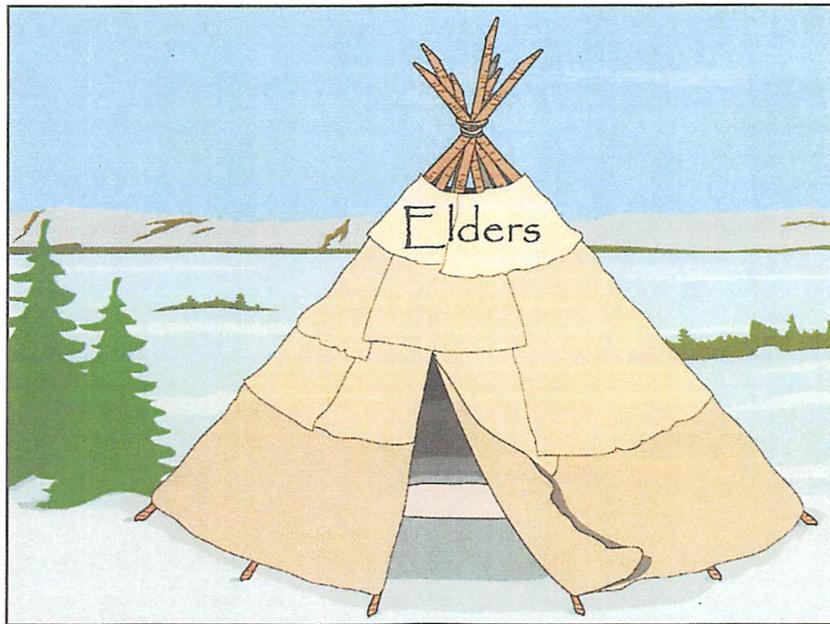
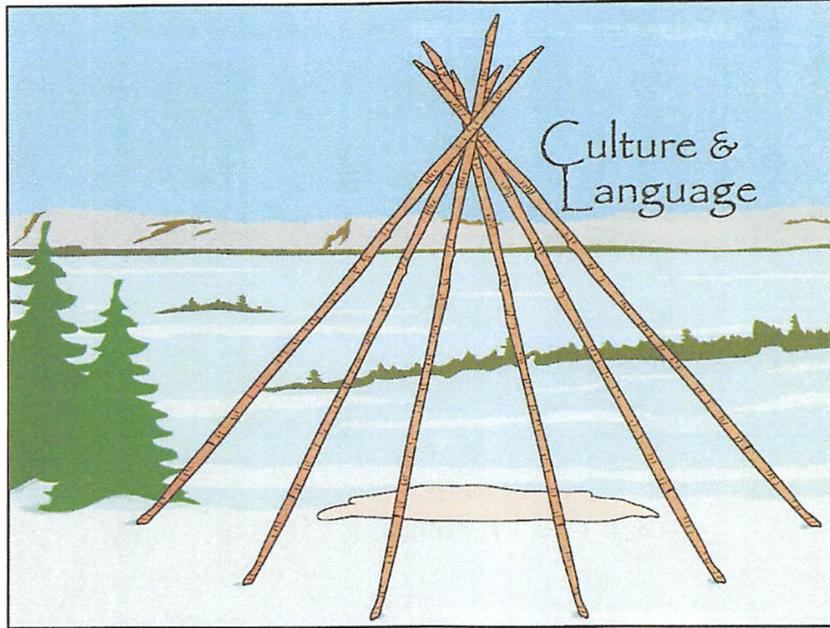
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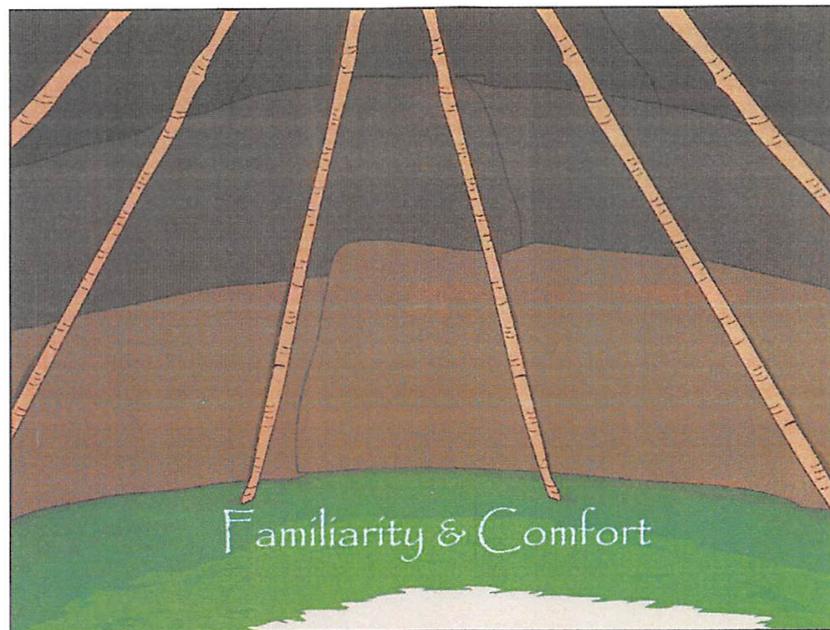
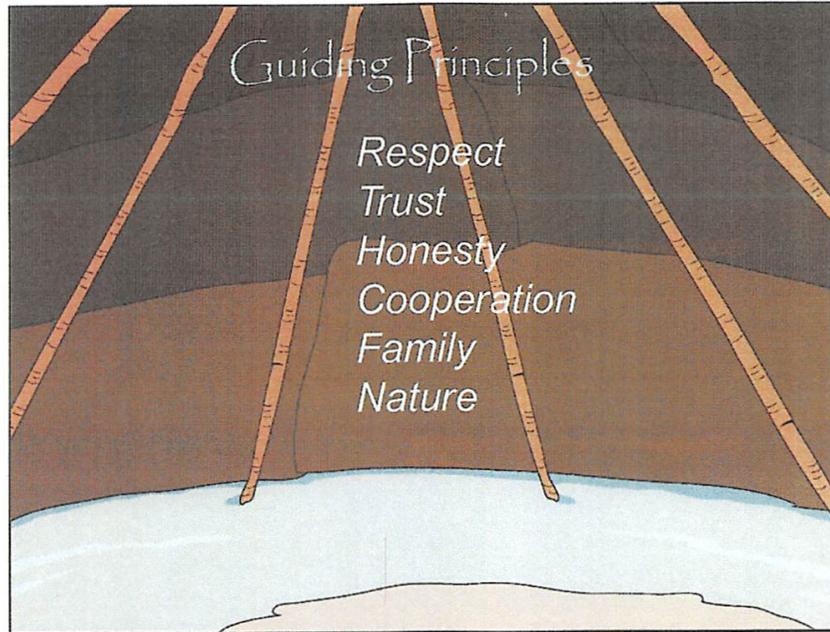
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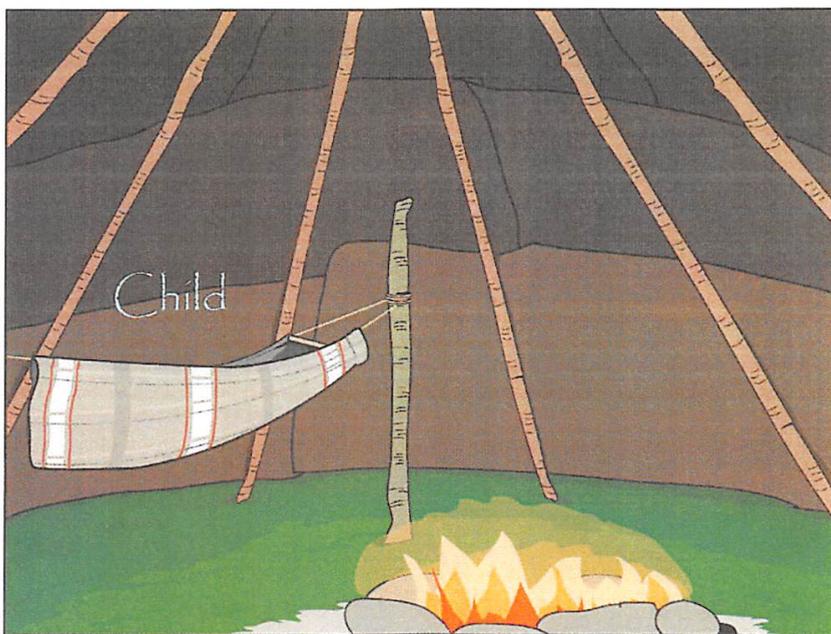
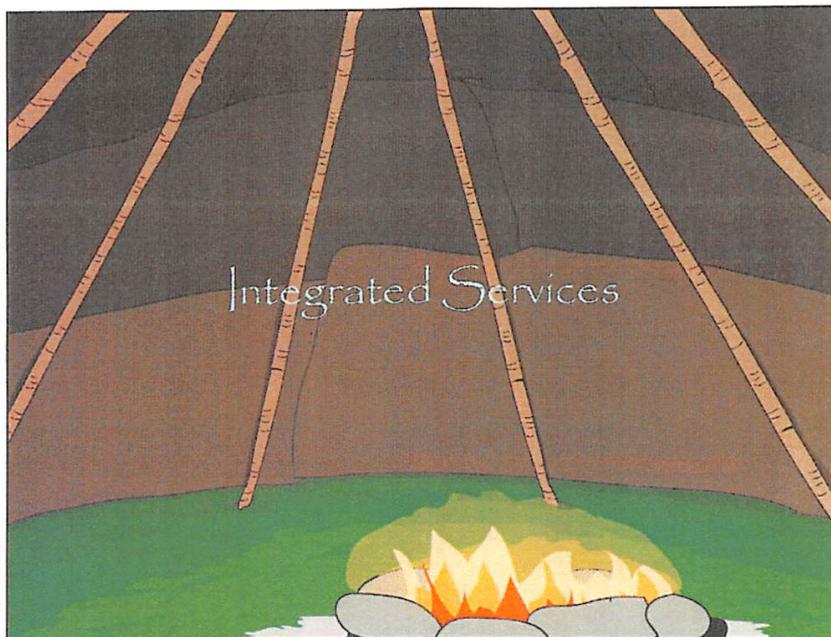
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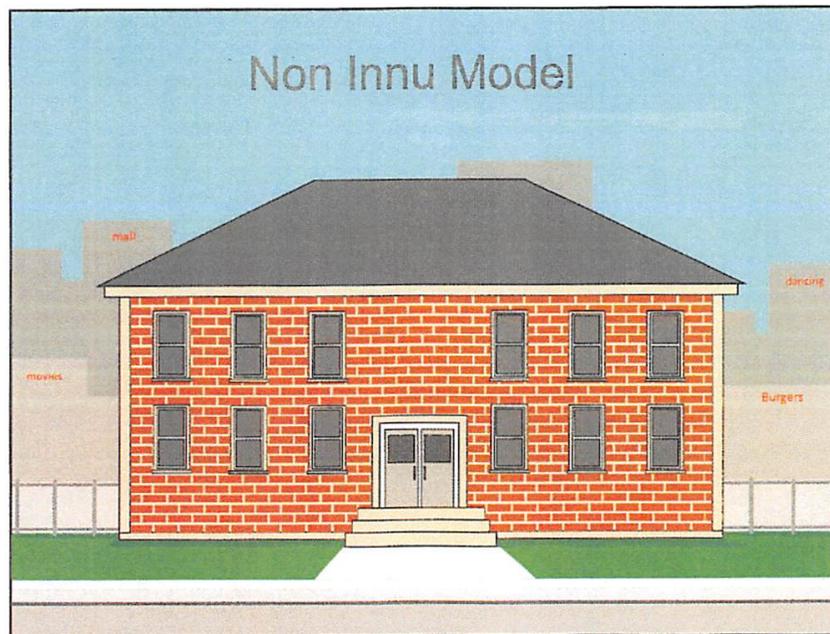
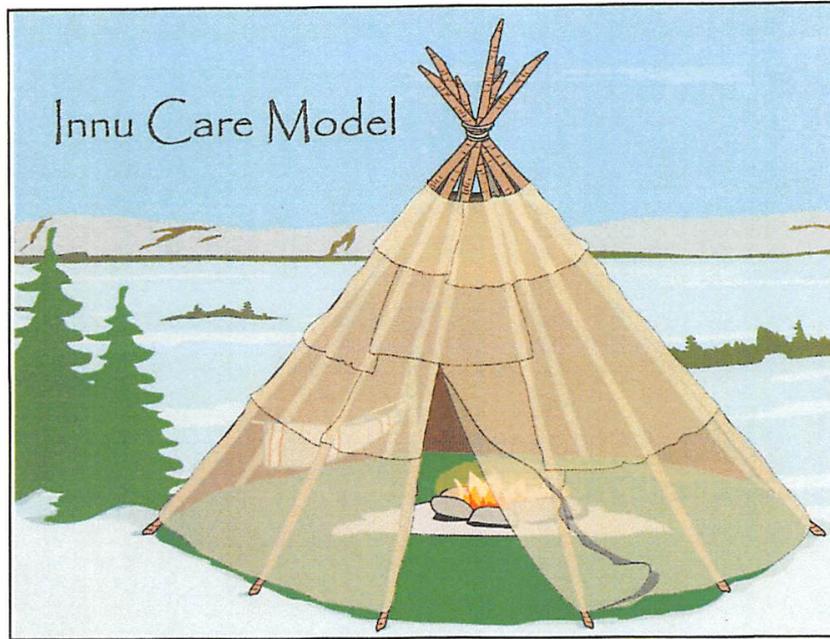
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## Comparing Care Models

### **Innu Care model**

- Parents
- Extended Family
- Country,
- Culture & language
- Elders
- Community
- Integrated services
- Family risk reduction

### **Non Innu Care model**

- Limited contact
- Limited contact
- None
- Minimal
- Non-Innu elders, if any
- Non Innu community
- Hope so
- None

**Placements of Children/Youth in Care Sheshatshiu 2014/2015**

Year	Community	Total No. of Placements	Total No. of Children/Youth in Care
Dec-14	Sheshatshiu	116	116

Placement	No. Placed
In Community	71
Labrador	21
Island	15
Out of Province	9

61%  
18

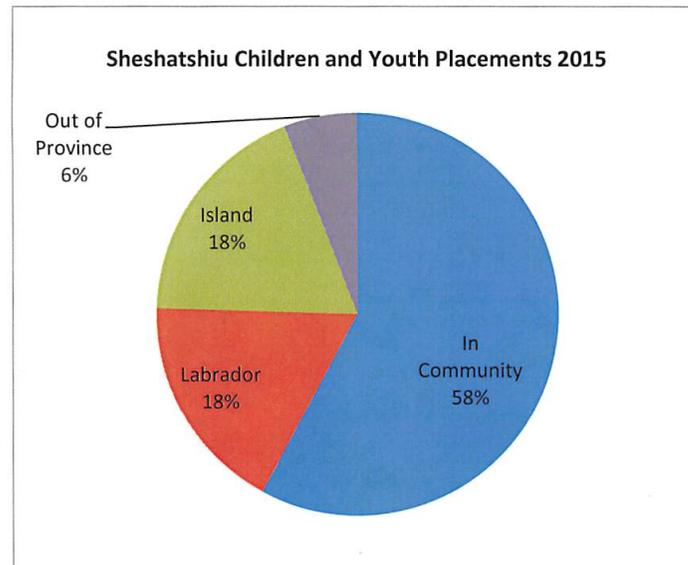
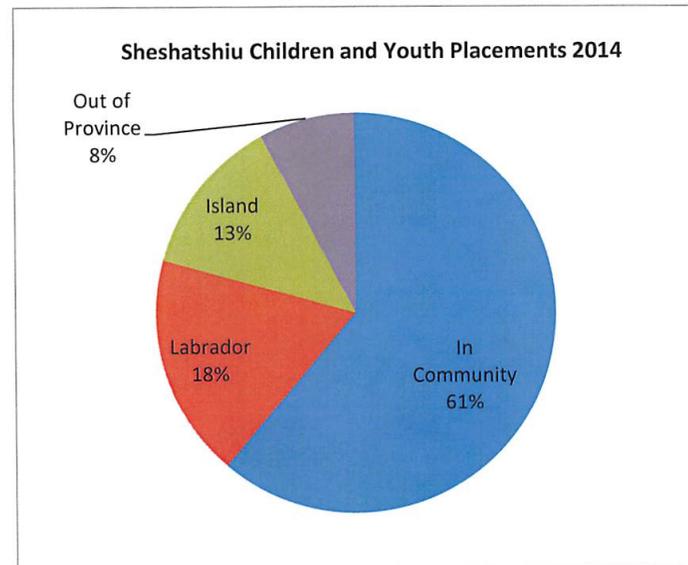
Year	Community	Total No. of Placements	Total No. of Children/Youth in Care
Dec-15	Sheshatshiu	102	102

Placement	No. Placed
In Community	59
Labrador	18
Island	19
Out of Province	6

58%  
18%

*12% reduction*

*Fewer children  
more by 12%*



**Placements of Children/Youth in Care Natuashish 2014/2015**

Year	Community	Total No. of Placements	Total No. of Children/Youth in Care
Dec-14	Natuashish	64	64

Placement	No. Placed
In Community	27
Labrador	19
Island	9
Out of Province	9

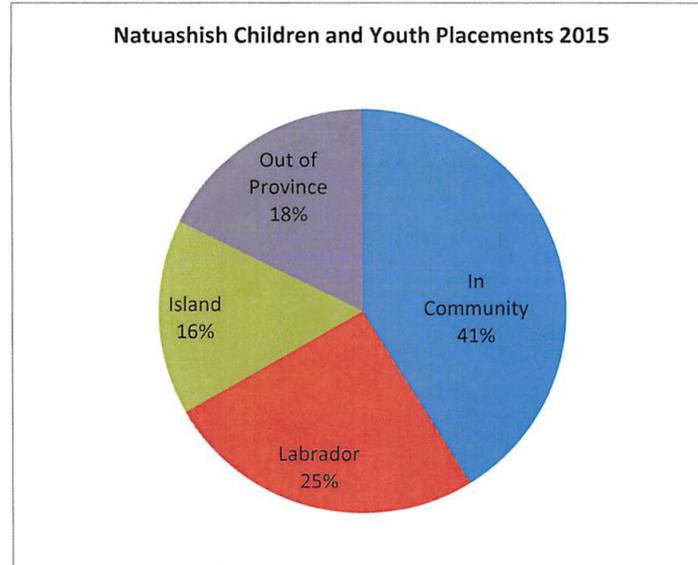
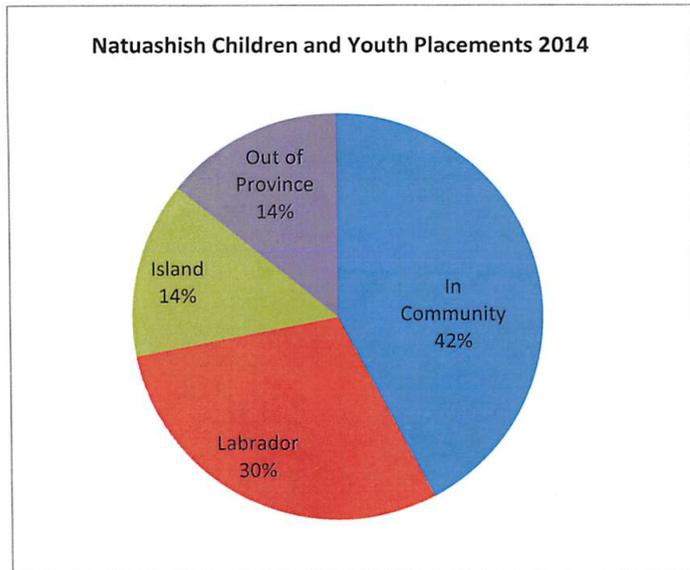
42%

Year	Community	Total No. of Placements	Total No. of Children/Youth in Care
Dec-15	Natuashish	51	51

Placement	No. Placed
In Community	21
Labrador	13
Island	8
Out of Province	9

41%

20% reduction



Some aging out  
some in youth services

**Mushuau Innu Children/Youth in CYFS Custody and Programs**

Unofficial Statistics

Date of Collection: February 20, 2016

Total Children and Youth: 81

	Continuous Custody	Temporary Custody	Interim Custody	Interim Care	Youth in Care	Kinship Care	Supervision Orders	Youth Services	PCA	Total	Percentage
Age 0-4	5	4	4	6	0	5	0	0	0	24	30%
Age 5-9	6	3	2	1	0	2	0	0	0	14	17%
Age 10-12	7	2	0	2	0	4	0	0	2	17	21%
Age 13-15	5	2	0	4	0	6	0	0	0	17	21%
Age 16-18	3	0	1	0	5	3	0	1	0	9	11%
<b>Total</b>	<b>26</b>	<b>11</b>	<b>7</b>	<b>14</b>	<b>5</b>	<b>20</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>81</b>	<b>100%</b>

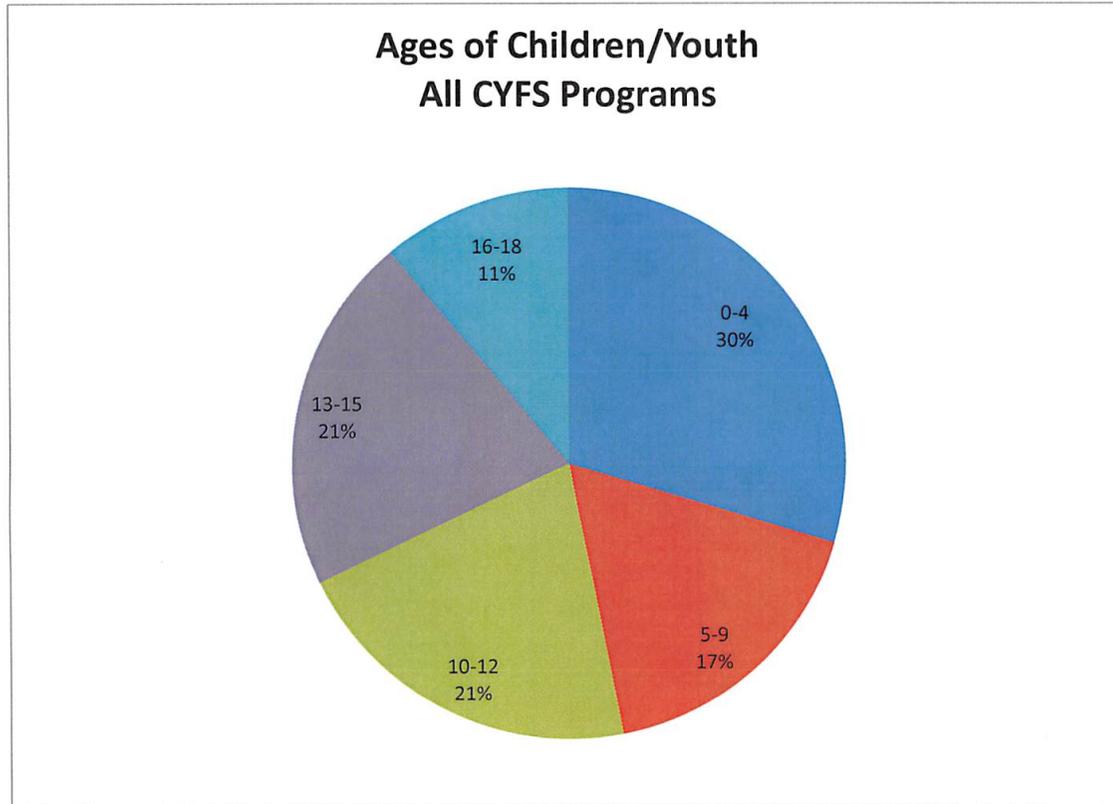
**Totals September 2015**

	Total	Percentage
Age 0-4	26	30%
Age 5-9	16	19%
Age 10-12	17	20%
Age 13-15	19	22%
Age 16-18	8	9%
<b>Total</b>	<b>86</b>	<b>100%</b>

Charts

Fig. 1	Total ages of children in CYFS Programs
Fig. 2	Ages of Children and Youth in Continuous Custody
Fig. 3	Ages of Children and Youth in Temporary Custody
Fig. 4	Ages of Children and Youth in Interim Custody
Fig. 5	Ages of Children and Youth in Interim Care
Fig. 6	Ages of Children and Youth in Kinship Care
Fig. 7	Ages of Childre and Youth on PCA

Fig. 1



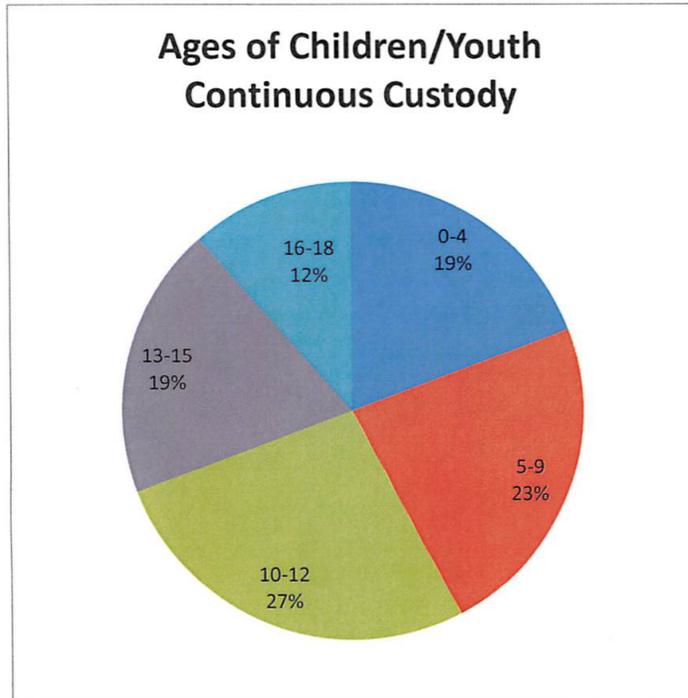
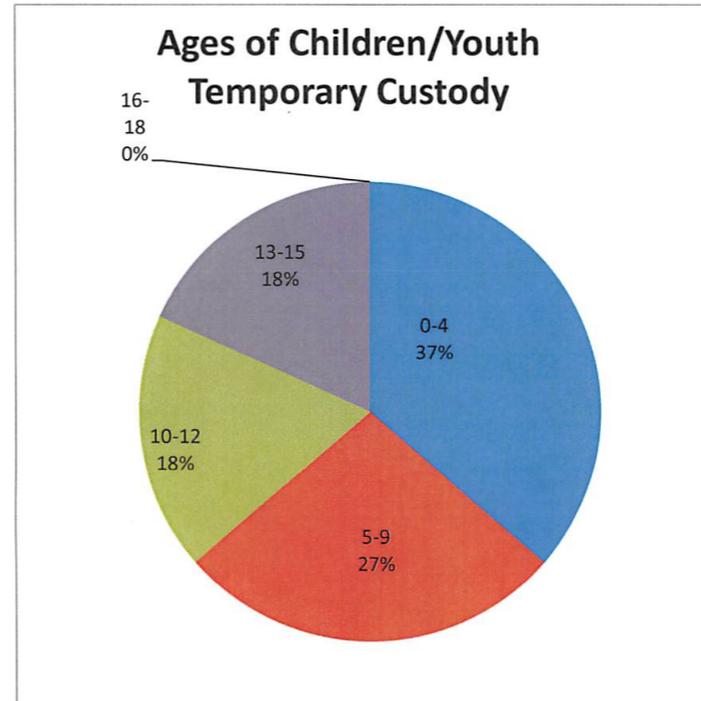


Fig. 3



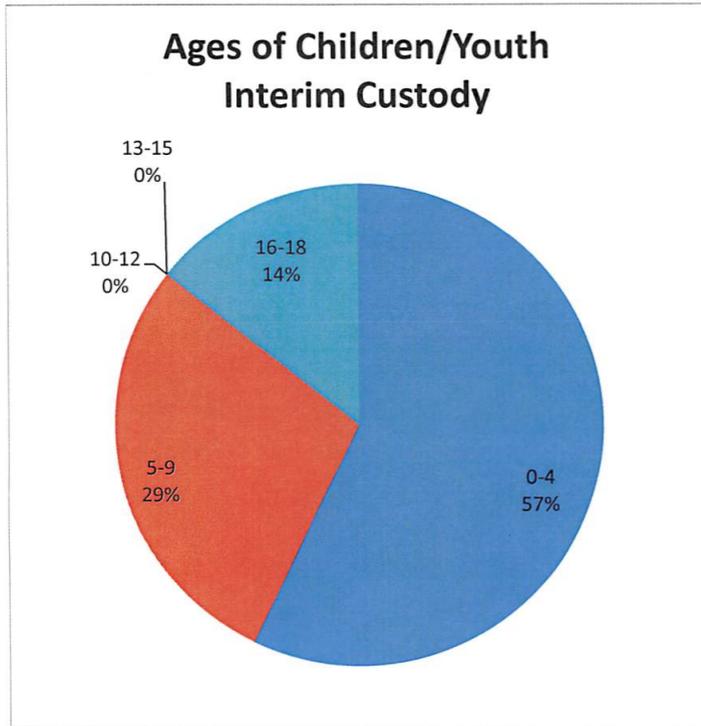
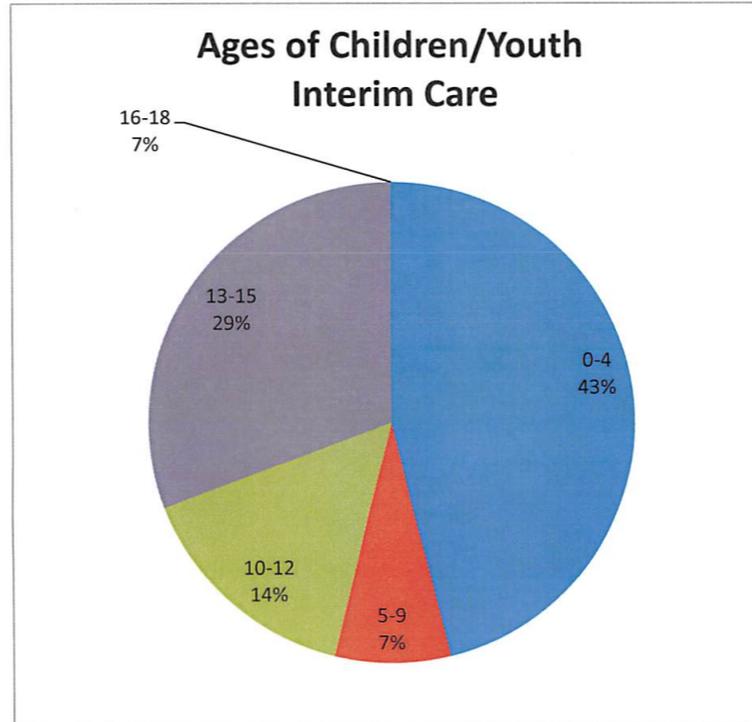


Fig. 5



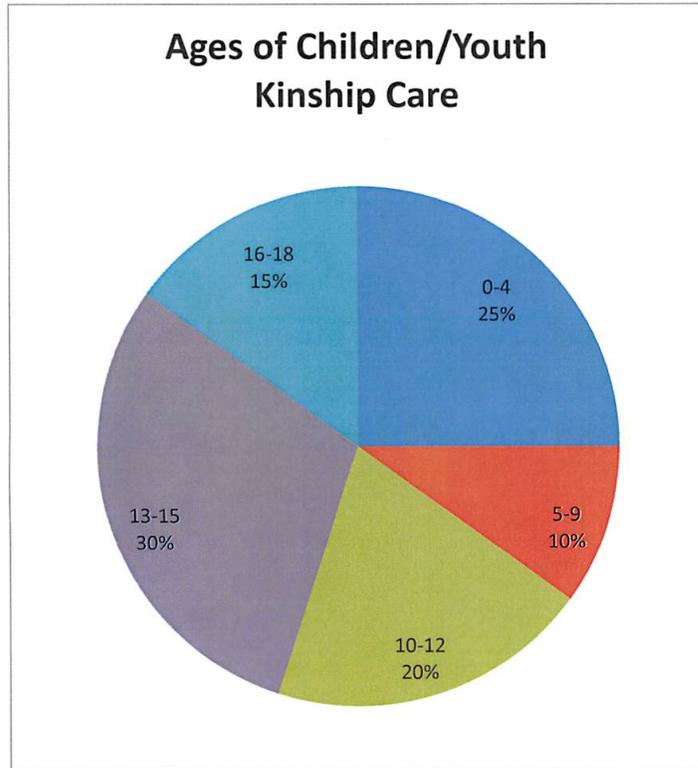
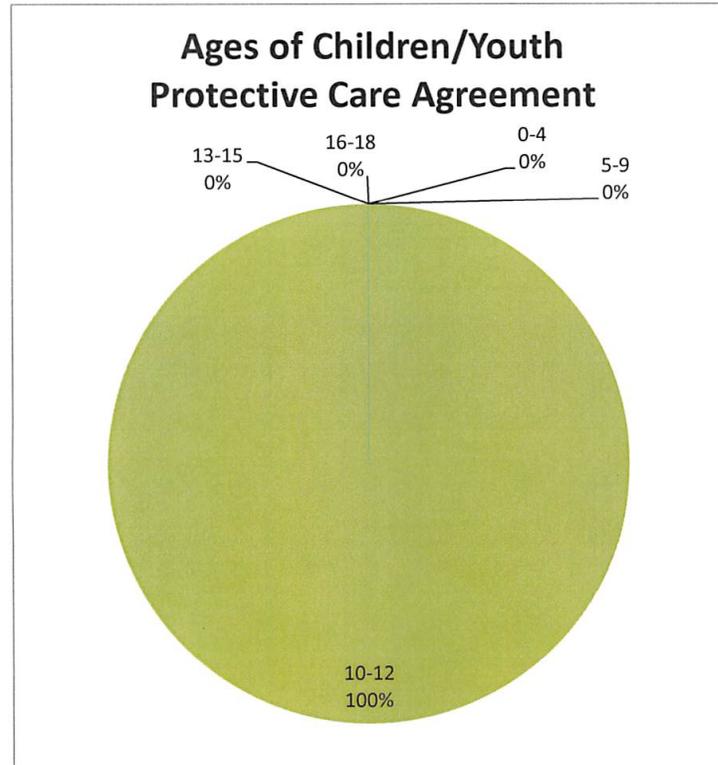


Fig. 7



**Sheshatshiu Innu Children/Youth in CYFS Custody and Programs**

Unofficial Statistics

Date of Collection: February 20, 2016

Total Children and Youth: 1: 141

	Continuous Custody	Temporary Custody	Interim Custody	Interim Care	Youth in Care	Kinship Care	Supervision Orders	Youth Services	PCA	Total	Percent
Age 0-4	9	5	7	6	0	8	5	0	2	42	30%
Age 5-9	24	5	5	4	0	4	2	0	0	43	31%
Age 10-12	15	0	2	0	0	2	0	0	0	19	14%
Age 13-15	11	3	3	1	0	9	0	0	0	27	19%
Age 16-18	0	0	0	0	7	0	0	2	0	9	6%
Total	59	13	17	11	7	23	7	2	2	141	100%

**Totals September 2015**

	Total	Percentage
Age 0-4	38	29%
Age 5-9	38	29%
Age 10-12	23	18%
Age 13-15	28	21%
Age 16-18	4	3%
Total	131	100%

Charts

Fig. 1	Total ages of Children and Youth in all CYFS Programs
Fig. 2	Ages of Children and Youth in Continuous Custody
Fig. 3	Ages of Children and Youth in Temporary Custody
Fig. 4	Ages of Children and Youth in Interim Custody
Fig. 5	Ages of Children and Youth in Interim Care
Fig. 6	Ages of Children and Youth in Kinship Care
Fig. 7	Ages of Children and Youth on Supervision Orders
Fig. 8	Ages of Children and Youth in Protective Care Agreements

*42 to cont custody*

*57*

*3*

Fig. 1

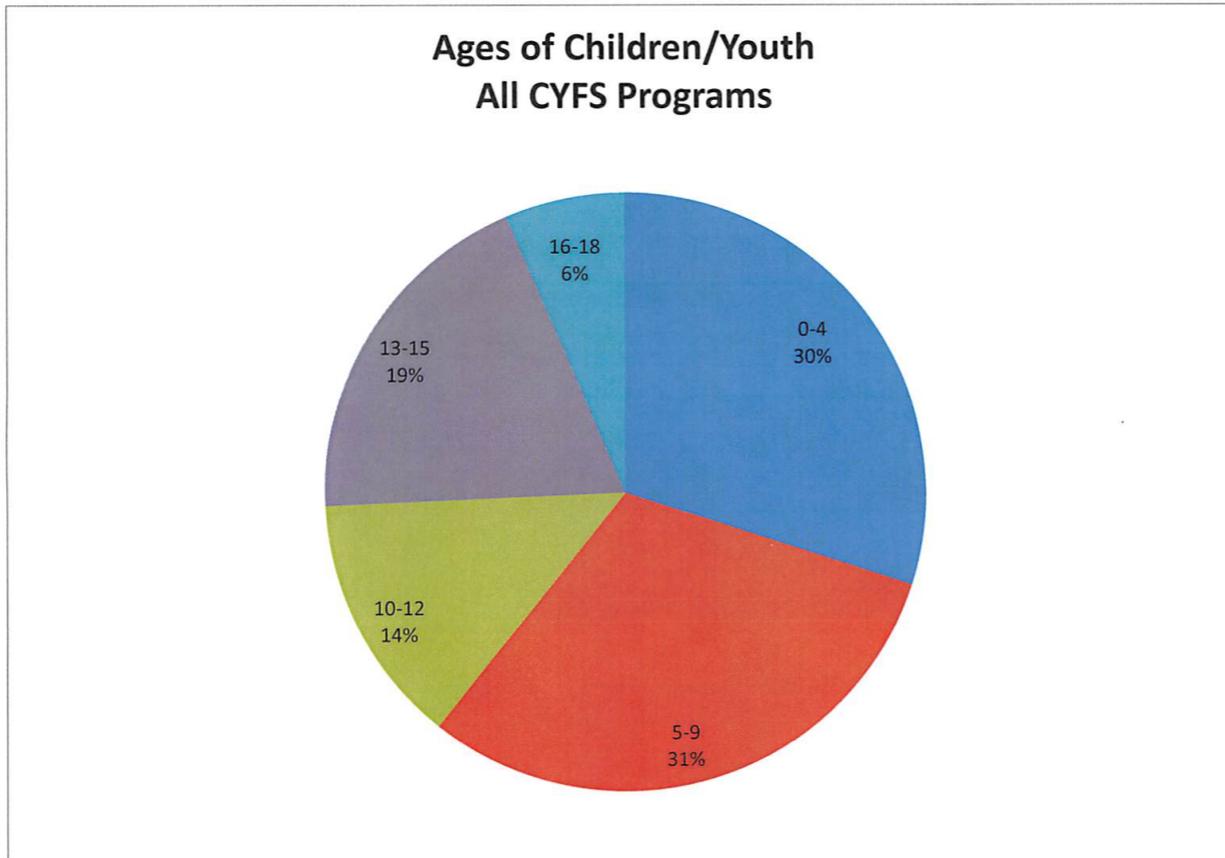
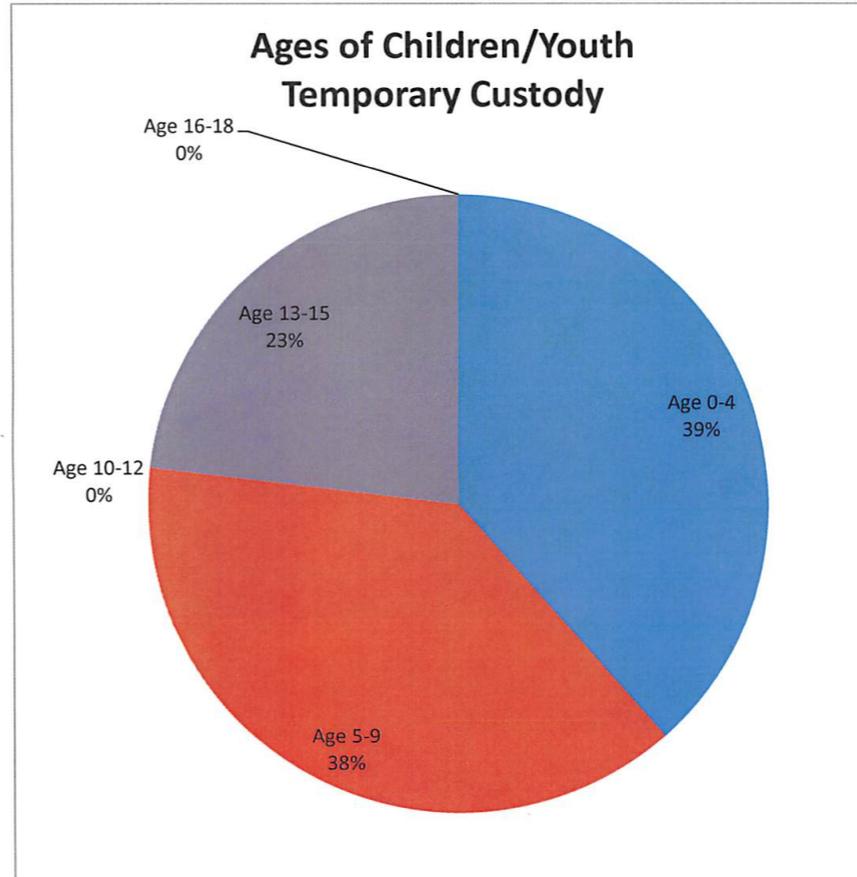
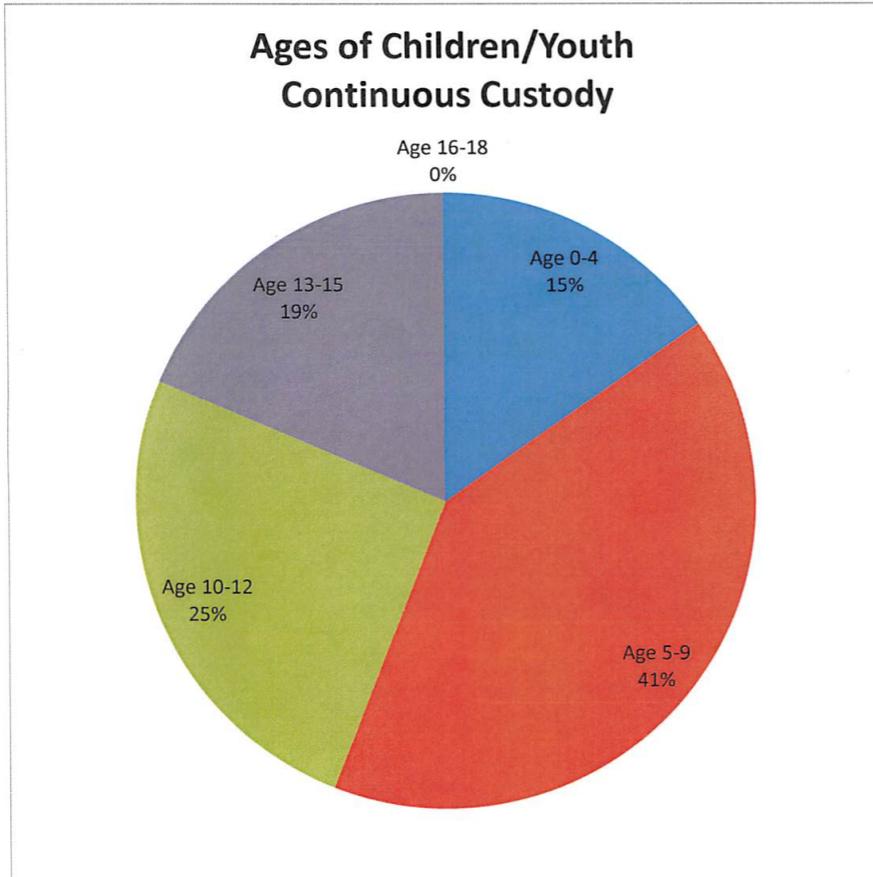


Fig. 3



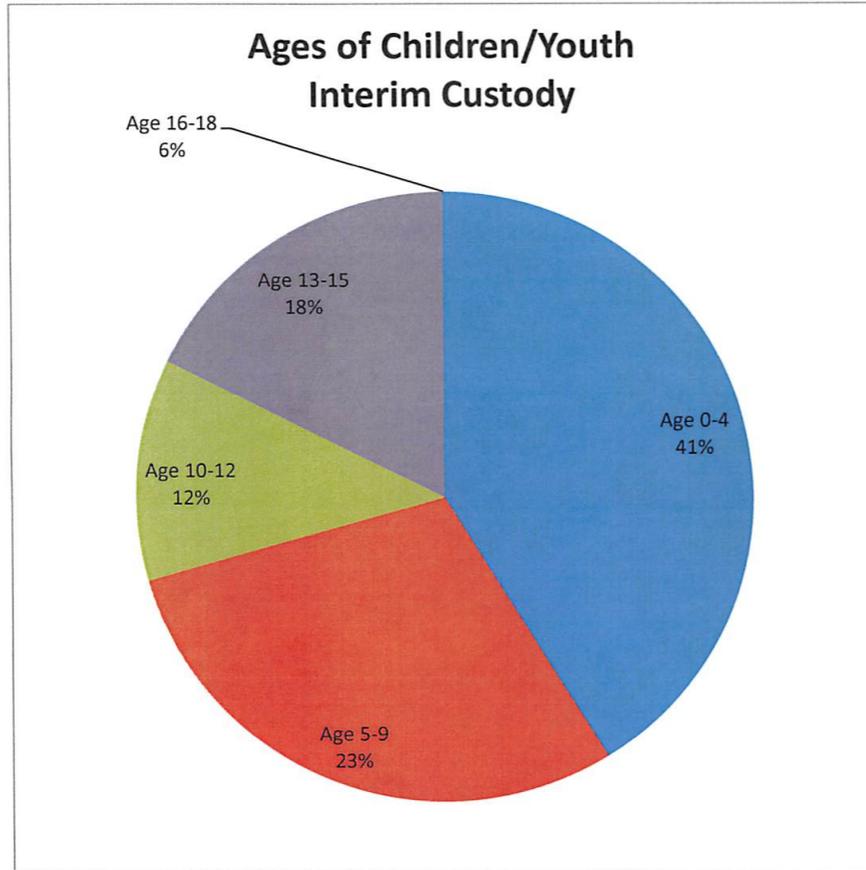
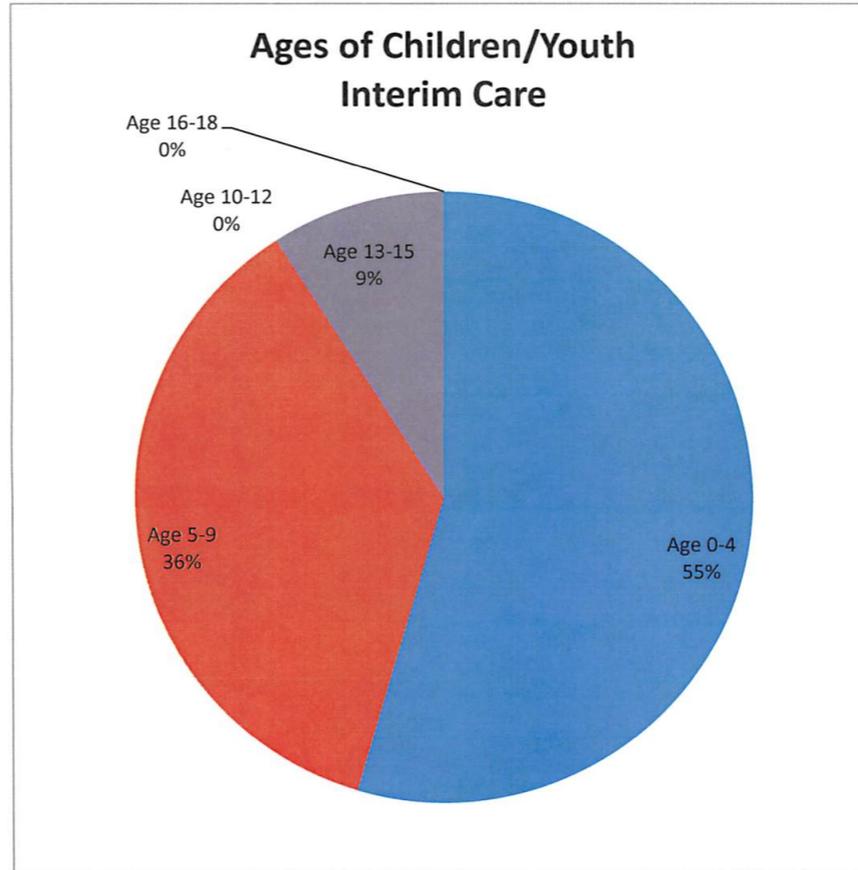


Fig. 5



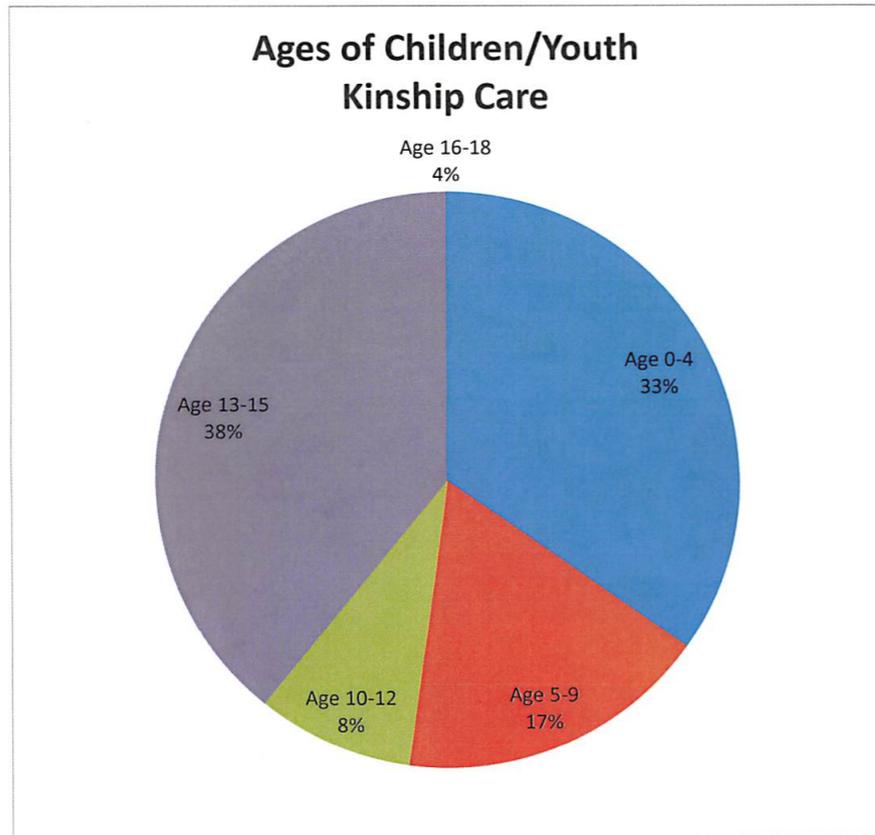
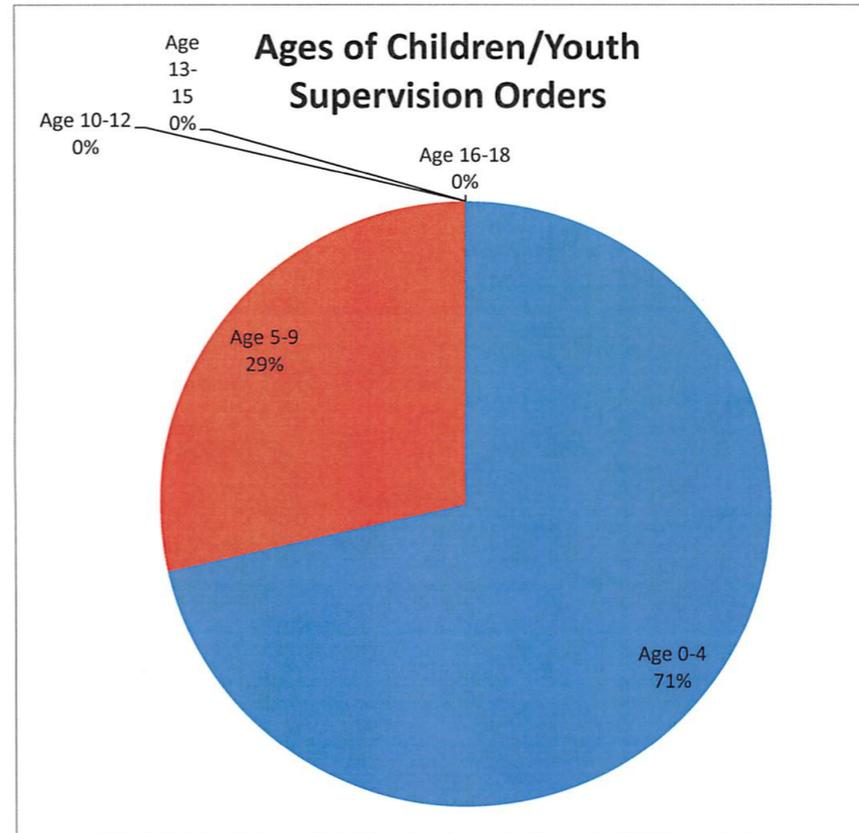
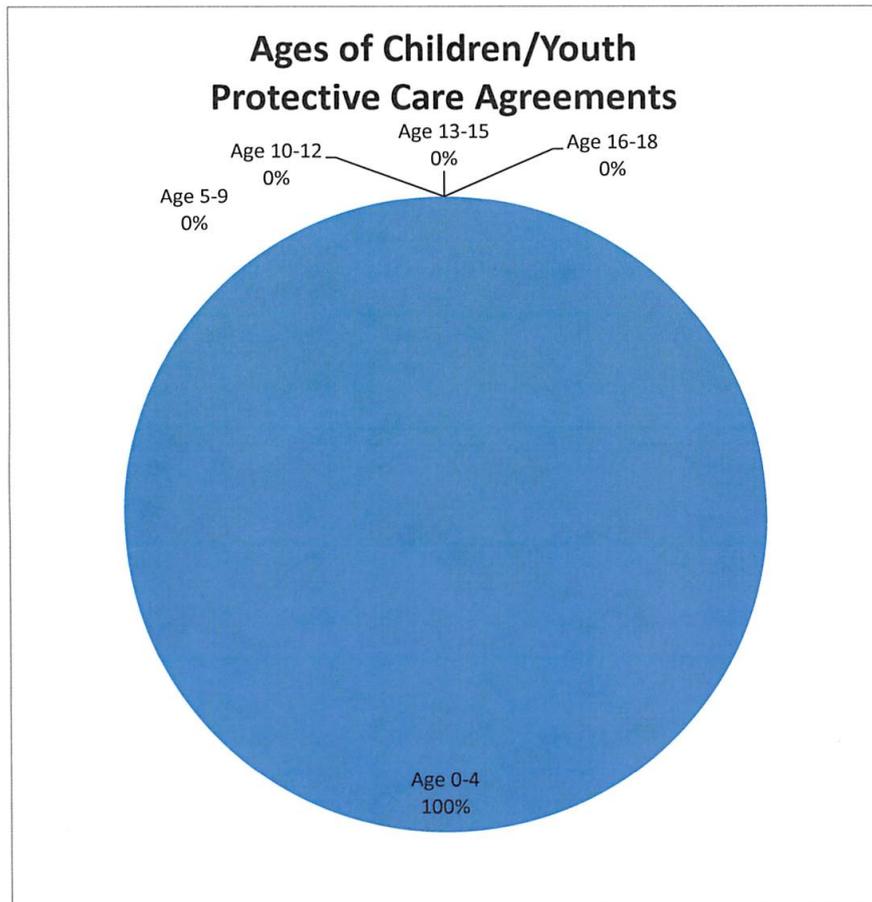


Fig. 7







**DRAFT AGENDA**  
**Innu Round Table Meeting**  
**February 24<sup>th</sup>, 2016**  
**Hotel North2, Goose Bay, NL**

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<b>COFFEE</b>	<b>09:00 am</b>
<b>1. Introductions - All</b>	<b>09:15</b>
<b>2. Review Agenda - Chair</b>	<b>9:20</b>
<b>3. Review Notes/Decisions/Action Items from Previous Meeting</b> - IRT Meeting Sep 2015	<b>9:30</b>
<b>4. Opening Comments from the IRT Members:</b> - Innu Leaders - AANDC, HC, NL and FSR	<b>9:45</b>
<b>5. Action List Update (Workplans 2015/16)</b> a. IRT Secretariat/Board	<b>10:00</b>
<b>COFFEE BREAK</b>	<b>10:15</b>
b. <b>Income Support Devolution Plan (NL/Innu/AANDC)</b> - Agreement and Devolution Strategy - Transition Plan – Program Transfer	<b>10:30</b>
c. <b>Justice Sub-Committee Update</b>	<b>11:00</b>
d. <b>Child Youth &amp; Family Services (NL/Innu/AANDC)</b> - Needs Assessment – CWLC Final Report - Status of <i>Working Relationship Agreement</i> (Implementation and review) - Community Placement Resources planning - Enhanced Prevention Services –AANDC Update	<b>11:15</b>
<b>LUNCH (Provided)</b>	<b>12:00</b>
<b>6. Health Update</b> - IMC Report and Diabetes Action Plan - Status of Capacity Development Initiatives - LHS – Status and use of Resources	<b>1:00pm</b>
<b>7. Other Business</b>	<b>2:00</b>
<b>8. Next IRT Meeting</b>	<b>3:00</b>

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## **DRAFT AGENDA**

### **Income Support Devolution Planning Meeting**

### **Feb 23<sup>rd</sup>, 2016 -Hotel North2, Goose Bay, NL**

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Introductions 3:00 pm

Devolution/Program Transfer

- IRT Sec: Correspondence, BCRs, Transition Plan
- AANDC: Annex A, General Assessments, Funding
- NL/AES: Annex A, File Transfer, QA and Liaison Officer

IRT Sec IS Transition Plan Update 3:45

- CSO Training
- Policies
- Systems Check
- File transfer
- Test/Demonstration – final systems checks

Conclusions/Next Steps 4:45



**DRAFT AGENDA**  
**Innu Round Table Meeting**  
**February 24<sup>th</sup>, 2016**  
**Hotel North2, Goose Bay, NL**

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COFFEE	09:00 am
1. Introductions - All	09:15
2. Review Agenda - Chair	9:20
3. Review Notes/Decisions/Action Items from Previous Meeting - IRT Meeting Sep 2015	9:30
4. Opening Comments from the IRT Members: - Innu Leaders - AANDC, HC, NL and FSR	9:45
5. Action List Update (Workplans 2015/16) a. IRT Secretariat/Board	10:00
COFFEE BREAK	10:15
b. Income Support Devolution Plan (NL/Innu/AANDC) - Agreement and Devolution Strategy - Transition Plan – Program Transfer	10:30
c. Justice Sub-Committee Update	11:00
d. Child Youth & Family Services (NL/Innu/AANDC) - Needs Assessment – CWLC Final Report - Status of <i>Working Relationship Agreement</i> (Implementation and review) - Community Placement Resources planning - Enhanced Prevention Services –AANDC Update	11:15
LUNCH (Provided)	12:00
6. Health Update - IMC Report and Diabetes Action Plan - Status of Capacity Development Initiatives - LHS – Status and use of Resources	1:00pm
7. Other Business	2:00
8. Next IRT Meeting	3:00

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Updated: Feb 15<sup>th</sup>, 2016

### Action Items

#### Innu Round Table Meeting #14 September 30<sup>th</sup>, 2015, Holiday Inn, St. John's, NL

##### Action Item – General

- *The IRT Sec Board Meeting will be rescheduled. **Note:** Meeting was held in Goose Bay on January 12<sup>th</sup>, 2016 at Hotel North 2. Draft Minutes on Website.*

##### Action Items – Income Support

- *AANDC will provide a consolidated (Region/HQ) review of the Income Support Devolution Plan, as amended by the IRT Sec and NL/AES and then a tripartite teleconference/meeting will be held to finalize/approve the plan. **Note:** Teleconf did not happen. AANDC provided a revised "Annex A" document on Nov 25<sup>th</sup>. Outline for the program transfer as proposed by AANDC not acceptable to Innu. AANDC not able to respond to IRT request for meeting in Dec and Jan. IRT Executive Director met with RDG on Feb 4<sup>th</sup> – go forward plan agreed for April 1<sup>st</sup>, 2016 implementation.*

##### Action Items – Justice

- *IRT Sec will coordinate with SIFN and MIFN Justice representatives to establish the Justice Committee. **Note:** Pending. MIFN waiting for response from NL regarding proposal to establish community justice worker positions.*

##### Action Items – CYFS

- *NL/CYFS will complete the draft Service Delivery Handbook (Innu Zone) in collaboration with the Innu representatives to help guide the MOU implementation. **Note:** Draft Handbook completed. Training conducted in Sheshatshiu Jan 25/26 (32 participants).*
- *NL/CYFS and IRT Sec will coordinate the establishment of the community liaison function (pilot project) including the arrangements for provincial funding support for 2015/16. **Note:** NL/CYFS provided \$50K in funding for 2015/16 and supported the Leave of Absence of Lyla Andrew to implement this on a trial basis commencing Nov 9<sup>th</sup>, 2015. Monthly reports filed in Jan and Feb.*
- *AANDC will respond to the IRT Sec funding request for the CYFS Needs Assessment work by the CWLC. **Note:** AANDC confirmed funding (\$67K) on Oct 19<sup>th</sup>. Work has been completed. CWLC Final Report posted to IRT Sec Website.*
- *IRT Sec will continue to coordinate the CYFS placement resources planning and present options for consideration. **Note:** CYFS planning team briefed Chiefs on Jan 12<sup>th</sup>. Priorities established in both communities. Plans for re-profiled Group Home in*

Sheshatshiu and options for Emergency Placements presented to SIFN Council on Feb 17<sup>th</sup>. Planning Team to do site visit to Natuashish.

Action Items – Health

- *HC will work with the community Health Directors, IRT Health Staff and the Health Information/Data Management Working Group on the health status report. **Note:** Meeting held Jan 27<sup>th</sup>, 2016 including the 3 Innu Health Directors, Health Canada, HIM WG Chair to discuss best approach in disseminating contents found within the health status report pertaining to the 2 Innu communities of Labrador. HIM WG assigned to take lead to develop plan of dissemination. HIM WG held special meeting Jan 29<sup>th</sup> and developed objectives for this work. Meeting planned for Feb 22 in St. John's now moved to Mar 24 in Goose Bay.*
- *HC and the IRT Sec health staff will collaborate on a process for coordination with the Health Directors on the follow up plans for a capacity assessment and program evaluations. **Note:** Ongoing. Collaboration in place for the design work being done by DPRA on the MCH and MHA program evaluations as a Capacity Development Initiative. Capacity Assessment requires clarification. Workshop with 3 Innu Health Directors scheduled for Feb 22 in Goose Bay.*

Action Items – Capacity Development

- *The LCCM Coordinator and UPEI coaches will be coordinating candidates for the LCCM2 and Advanced LCCM Programs in the coming weeks. **Note:** Only HC funding was approved for these programs so participation was restricted to Health staff. Full update report will be tabled at IRT Meeting. Both programs started in late Nov 2015 due to late approval of funding renewal. Seven graduates of the LCCM are enrolled in the Advanced Program. Sixteen new participants are enrolled in the LCCM2.*
- *HC will expedite funding for the capacity development projects under IRT Sec coordination and management. **Note:** Funding for all approved projects in place.*
- *The IRT Sec will provide monthly status reports to HC on all projects. Monthly Status reports submitted to HC. Update report to be presented at IRT Meeting.*

Action Items – Inter-Agency Response to Support Natuashish

- *HC and MIFN will collaborate on a follow up inter-agency meeting in October 2015. **Note:** ??*

Action Items – IMC Report

- *IMC will present recommendations from the Diabetes Assessment Report. **Note:** Diabetes Wellness Working Group (DWWG) completed analysis of the 10 recommendations and the proposed management action plan will be presented at Feb IRT Meeting. IMC supports the DWWG recommendations as recorded within the Diabetes Assessment Report – Analysis and Management Action Plan as presented at the IMC Feb 3<sup>rd</sup>, 2016. Action Plan will be tabled at IRT Meeting.*

**Bragg, Dana**

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**From:** O'Brien, Donna  
**Sent:** Friday, February 19, 2016 3:10 PM  
**To:** Bragg, Dana  
**Subject:** FW: MEETING NOTICE - IRT Meeting Feb 2016  
**Attachments:** Draft3 Agenda - IRT Meeting Feb 2016.pdf; Draft Agenda - CYFS Bilateral Mtg Feb 2016.pdf; Draft Agenda - IS Devolution Mtg Feb 2016.pdf; IRT Meeting September 2015 - Action Items3.pdf

Please print and create folder.

**From:** Steven Joudry [<mailto:sjoudry@irtsec.ca>]  
**Sent:** Monday, February 15, 2016 11:12 AM  
**To:** 'Anastasia Qupee'; 'Chief Gregory Rich'; 'Chief Eugene Hart'; 'Deputy Grand Chief Simeon Tshakapesh'; 'Christopher McDonell'; 'Debra Keays-White'; Bowles, Ron; 'FSR Raymond Andrews'; William McGillivray; Rory O'Connor  
**Cc:** Appleby, Christopher; 'Alicia Penashue'; Barbara Robinson; Neil Mckenzie; 'Danielle Spicer'; Wheaton, Roxie T.; O'Brien, Donna; Rachel Levasseur; Jennifer Taylor; Natasha Hurley; Kylie Rose; Lyla Andrew (IRT); Whelan, Jackie; Mary Janet Hill; Jack Penashue; Mary Pia Benuen; Kathleen Benuen; Tracey Turner; Harvey, Brian; Elena Andrew; Stone, Karen M.; Healey, Rick M.; Isabelle Gaétan; Mary Jane Edmonds; Mary Jane Nui; Prote Poker; Bill Ferguson; Ravin Wick; Greg Pastitshi; Germaine Benuen; John Higham; Clarke, Karen E; John Olthuis; Tom Keagan; Wade Were; King, Cynthia  
**Subject:** RE: MEETING NOTICE - IRT Meeting Feb 2016

IRT Members,

Attached are the documents in preparation for the IRT Meetings in Goose Bay on Feb 23/24<sup>th</sup>.

- Action List Update (from Sep IRT Meeting)
- Final Draft Agenda for the main IRT Meeting Feb 24<sup>th</sup>
- Draft Agenda CYFS Side Meeting
- Draft Agenda Income Support Devolution Meeting

The draft agenda for the Innu Caucus meeting will be sent separately to Innu members.

Steve Joudry  
 IRT Sec

**From:** Steven Joudry [<mailto:sjoudry@irtsec.ca>]  
**Sent:** January-25-16 8:41 PM  
**To:** 'Anastasia Qupee'; 'Chief Gregory Rich'; 'Chief Eugene Hart'; 'Deputy Grand Chief Simeon Tshakapesh'; 'Christopher McDonell'; 'Debra Keays-White'; 'Ron Bowles'; 'FSR Raymond Andrews'; William McGillivray ([william.mcgillivray@hc-sc.gc.ca](mailto:william.mcgillivray@hc-sc.gc.ca))  
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**Subject:** MEETING NOTICE - IRT Meeting Feb 2016

IRT Members,

Arrangements have been confirmed to hold the next Innu Round Table Meeting in Goose Bay on Feb 23/24<sup>th</sup>, 2016 at Hotel North2. This is the outline:

- **Tues Feb 23:**

- o AM (9-12)– **Innu Caucus Meeting** (Including update from MTIE on Education) – Draft Agenda will be distributed separately.
- o PM (1-3) **Joint Innu/NL CYFS Meeting** - Draft Agenda will be distributed separately.
- o PM (3-5) **Tripartite Innu/AANDC/NL Income Support Devolution Planning Meeting**

- **Wed Feb 24: IRT Meeting (09:00-3:00 pm)** Draft Agenda attached along with the Meeting Notes from the Sep 30<sup>th</sup>, 2015 IRT Meeting.

Additional/side meetings on bilateral issues can be arranged in the evening of Feb 23<sup>rd</sup> or following the IRT meeting on Feb 24<sup>th</sup>, depending on travel schedules. A meeting room will be available at the Hotel North2.

Travel arrangements for Innu participants will be coordinated by the IRT Sec/Executive Assistant – Alicia Penashue.

Steve Joudry

IRT Sec



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Updated: Feb 15<sup>th</sup>, 2016

### Action Items

#### Innu Round Table Meeting #14 September 30<sup>th</sup>, 2015, Holiday Inn, St. John's, NL

##### Action Item – General

- *The IRT Sec Board Meeting will be rescheduled. **Note:** Meeting was held in Goose Bay on January 12<sup>th</sup>, 2016 at Hotel North 2. Draft Minutes on Website.*

##### Action Items – Income Support

- *AANDC will provide a consolidated (Region/HQ) review of the Income Support Devolution Plan, as amended by the IRT Sec and NL/AES and then a tripartite teleconference/meeting will be held to finalize/approve the plan. **Note:** Teleconf did not happen. AANDC provided a revised “Annex A” document on Nov 25<sup>th</sup>. Outline for the program transfer as proposed by AANDC not acceptable to Innu. AANDC not able to respond to IRT request for meeting in Dec and Jan. IRT Executive Director met with RDG on Feb 4<sup>th</sup> – go forward plan agreed for April 1<sup>st</sup>, 2016 implementation.*

##### Action Items – Justice

- *IRT Sec will coordinate with SIFN and MIFN Justice representatives to establish the Justice Committee. **Note:** Pending. MIFN waiting for response from NL regarding proposal to establish community justice worker positions.*

##### Action Items – CYFS

- *NL/CYFS will complete the draft Service Delivery Handbook (Innu Zone) in collaboration with the Innu representatives to help guide the MOU implementation. **Note:** Draft Handbook completed. Training conducted in Sheshatshiu Jan 25/26 (32 participants).*
- *NL/CYFS and IRT Sec will coordinate the establishment of the community liaison function (pilot project) including the arrangements for provincial funding support for 2015/16. **Note:** NL/CYFS provided \$50K in funding for 2015/16 and supported the Leave of Absence of Lyla Andrew to implement this on a trial basis commencing Nov 9<sup>th</sup>, 2015. Monthly reports filed in Jan and Feb.*
- *AANDC will respond to the IRT Sec funding request for the CYFS Needs Assessment work by the CWLC. **Note:** AANDC confirmed funding (\$67K) on Oct 19<sup>th</sup>. Work has been completed. CWLC Final Report posted to IRT Sec Website.*
- *IRT Sec will continue to coordinate the CYFS placement resources planning and present options for consideration. **Note:** CYFS planning team briefed Chiefs on Jan 12<sup>th</sup>. Priorities established in both communities. Plans for re-profiled Group Home in*

Sheshatshiu and options for Emergency Placements presented to SIFN Council on Feb 17<sup>th</sup>. Planning Team to do site visit to Natuashish.

#### Action Items – Health

- *HC will work with the community Health Directors, IRT Health Staff and the Health Information/Data Management Working Group on the health status report. **Note:** Meeting held Jan 27<sup>th</sup>, 2016 including the 3 Innu Health Directors, Health Canada, HIM WG Chair to discuss best approach in disseminating contents found within the health status report pertaining to the 2 Innu communities of Labrador. HIM WG assigned to take lead to develop plan of dissemination. HIM WG held special meeting Jan 29<sup>th</sup> and developed objectives for this work. Meeting planned for Feb 22 in St. John's now moved to Mar 24 in Goose Bay.*
- *HC and the IRT Sec health staff will collaborate on a process for coordination with the Health Directors on the follow up plans for a capacity assessment and program evaluations. **Note:** Ongoing. Collaboration in place for the design work being done by DPRA on the MCH and MHA program evaluations as a Capacity Development Initiative. Capacity Assessment requires clarification. Workshop with 3 Innu Health Directors scheduled for Feb 22 in Goose Bay.*

#### Action Items – Capacity Development

- *The LCCM Coordinator and UPEI coaches will be coordinating candidates for the LCCM2 and Advanced LCCM Programs in the coming weeks. **Note:** Only HC funding was approved for these programs so participation was restricted to Health staff. Full update report will be tabled at IRT Meeting. Both programs started in late Nov 2015 due to late approval of funding renewal. Seven graduates of the LCCM are enrolled in the Advanced Program. Sixteen new participants are enrolled in the LCCM2.*
- *HC will expedite funding for the capacity development projects under IRT Sec coordination and management. **Note:** Funding for all approved projects in place.*
- *The IRT Sec will provide monthly status reports to HC on all projects. Monthly Status reports submitted to HC. Update report to be presented at IRT Meeting.*

#### Action Items – Inter-Agency Response to Support Natuashish

- *HC and MIFN will collaborate on a follow up inter-agency meeting in October 2015. **Note:** ??*

#### Action Items – IMC Report

- *IMC will present recommendations from the Diabetes Assessment Report. **Note:** Diabetes Wellness Working Group (DWWG) completed analysis of the 10 recommendations and the proposed management action plan will be presented at Feb IRT Meeting. IMC supports the DWWG recommendations as recorded within the Diabetes Assessment Report – Analysis and Management Action Plan as presented at the IMC Feb 3<sup>rd</sup>, 2016. Action Plan will be tabled at IRT Meeting.*

- *IMC will coordinate a meeting of the Health Directors regarding the reorganization of the MCH Working Group. **Note:** Facilitated meeting was originally planned/scheduled for Jan 18<sup>th</sup> in advance of Innu Health Planning Forum; however, due to weather/travel issues for MIFN participants, meeting has been rescheduled. Meeting was conducted Feb 8<sup>th</sup> in Sheshatshiu with Innu Health Directors to review findings found within the MCH WG Review report. Report distributed on Feb 12<sup>th</sup>.*
- *IRT Sec will coordinate a meeting between HC officials and the Innu Health Directors to discuss implementation of the LHS Resources report. **Note:** IRT Sec staff and Health Directors discussed and proposed priority action plan items to HC/LHS, including Interchange Agreement to create Child Health Coordinator function, use of LHS Satellite Office, and regular support visits. Collaboration with HC/LHS ongoing. HC will present update on action plan at IRT Meeting including decision to relocate LHS office from Goose Bay to Sheshatshiu.*

Action Items – Other Business

- *IRT Sec will consult with the parties on possible dates in Feb/2016 for the next IRT. Meeting has been scheduled for February 23/24, 2016 at Hotel North 2 in Goose Bay, NL.*
- *IRT Sec will consult with the parties regarding a plan for the joint information session. **Note:** Claim negotiators prefer to hold subject-specific sessions when/if required.*