

From: [Downey, Claudia](#)
To: [Joe Behar](#); [Barbara D'Amico](#); [Kerry Boyce](#); [John Higham](#); [Theresa O'Keefe](#); [Kathleen Benuen](#); [Mary Edmonds](#); [Harvey, Brian](#); [Andrew, Lyla](#); [Fry, Wally](#); [Lundrigan, Wanda](#); [Shayne McDonald](#); [Tammy Drew](#); [Jack Penashue](#); [Marcel Ashini](#); [Wendy White](#)
Subject: Minutes from October 17, 2013
Date: Friday, November 22, 2013 2:51:00 PM
Attachments: [Meeting Minutes - October 17, 2013.docx](#)

Hello everyone,

Please see the attached Minutes from the October 17th meeting.

Thanks!

Claudia

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**Child, Youth and Family Services (CYFS) meetings:
Enhanced Prevention Focused Approach (EPFA)
October 17, 2013 in St. John's, NL**

Attendees:

Joe Behar
Barbara D'Amico
Tammy Drew
Theresa O'Keefe
Wendy White
John Higham
Marcel Ashini
Kathleen Benuen
Wally Fry
Claudia Downey
Brian Harvey
Jack Penashue
Wanda Lundrigan

Chair: Joe Behar (AANDC)

Notetaker: Claudia Downey (LAA)

The purpose was to consider costing and to go through the Tripartite Framework (TP).

1. TP Framework

- Barbara discussed the EPFA, including the vastness of what Prevention is and that there have been lessons learned from other EPFA implementations. That there is lots of in-home prevention with the ability to link Child Protection person with community partners. And there is a struggle between tertiary prevention (social worker) and big P Prevention, including establishing programming.
- Barbara led a conversation surrounding lessons learned and about what specific type of prevention would work for NL, how we would cost it and that prevention funding can't do everything. She also mentioned that AANDC is in the process of trying to more fully define Prevention.
- It was briefly discussed if the group wanted to include prevention more in the TP. It will be in the business plan, but can be included in the TP to give guidance to the business plan. At this point it was agreed that Prevention will be broadly based in the TP and can be more defined in the business plans, especially since the Innu and Mi'kmaq have different needs and ways of addressing them.
- The Vision, Beliefs, Principles and Objectives were discussed. They are similar to the CYFS website.

- Changes to some of the wording in the Roles and Responsibilities of the Parties section were made.
- Barb asked a question about access to a case management program. NL is currently building a new system. NL's current system is not set up for prevention. FN's employees would not have access to NL's system. The Planning Circles can be used to share relevant information. Theresa mentioned that there has been some confusion with their community social worker around prevention/protection capturing and that workers with dual functions sometimes have to diminish their focus on the community aspect when provincial legislation takes priority. The Innu are at a different place as social workers in their communities are not involved to the same degree as they are in Conne River. Capturing information on prevention from communities will be part of the business plan.
- The Agreement Accountability and Outcome Measures section was discussed with some wording changes.
- Joe noted that we will need letters of endorsement of the TP or VCR. AANDC can provide a draft letter.
- Brian noted, and Wanda confirmed, that if AANDC did not have any issues with flowing the CFS funding to a central Innu organization such as the Innu Round Table Secretariat, then neither did NL.

ACTION: Barb D'Amico will provide more information to Joe Behar regarding Federal Accountability.

ACTION: Joe Behar will make the agreed upon changes to the TA and circulate for feedback to all parties.

Costing

- Barb mentioned that in the past, EPFA was voluntary; however AANDC now wants to eliminate 20-1 and have everyone on EPFA as it is a more collaborative approach and there is a possibility for some additional funding. Agencies that do not want to do prevention still have the same funding and can strike the prevention column.
- A draft for discussion of the costing model, Annex C was distributed. The EPFA formula is geared to the specific needs and requirements of the community and everything in the draft costing model can be changed.
- AANDC won't know exactly what the numbers will be, however as soon as a formula and framework is agreed on by all parties, Barb will go to Cabinet for a decision. She cannot guarantee any amounts, but information from the FNs to justify the ask will be helpful.
- Barb noted that she could not ensure NL's EPFA would be included in the upcoming budget and so it could take another year if that were to happen. Additionally, funding agreements are currently yearly, however if, through an assessment, there is indication of a lower risk there is the possibility of longer funding agreements.
- It was noted that the business plans are not required until the funding is announced.
- Maintenance money is based on the previous year's actuals; it is a yearly allocation based on actuals and if maintenance goes down the recipients can keep the extra for

that year to reinvest. There is the ability to work within the funding envelope to move funding to where it is needed, provided it is targeted for CYFS. Additionally, under exceptional circumstances, AANDC will provide additional funding if required. It is AANDC's hope that Maintenance will level out.

- Operations and Prevention comes from the funding formula.
- Funding is incremental and phased in, giving time to staff and reorganize.
- There was some discussion around the different requirements of the Innu and the MFN; this will be accounted for in the costing formula.
- Barb discussed with the Innu their numbers for the costing formula.
- Barb noted that a recipient must have delegation from a province to allow service delivery. There needs to be a conversation around delegated authority and relations with NL.

ACTION: Barb will be plugging in numbers from the Innu and MFN and may contact individuals for more information.

ACTION: Wanda will email Barb information on organization charts, travel claims, etc.

ACTION: Theresa will get information to Barb on MFN numbers.

Next Steps:

- Joe Behar will circulate changes to TA to group quickly to get feedback
- Joe will maintain master copy of TP agreement